



# CenterPoint Solution, LLC

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## MICROSOFT® ACCESS® - ADVANCED LEVEL

### *Course Description:*

In this course, you will learn remote database management, how to exchange data with XML and other type applications, and how to automate your business processes by using VBA code.

### *Who Should Take This Course:*

This course is for students who have a thorough understanding of the basic and advanced user features of the Access® program, and are interested in learning introductory level administrator skill sets. The course is also for the student that may be working in a web-based environment and may need to adapt Access® applications to the environment.

### *Achieved Results:*

You will be introduced to the advanced features of the Access® application and also the VBA programming language.

### *Course Outline:*

- Making Your Data Available on the Web
- Developing a Data Access® Page in Design View
- Integrating XML
- Automating a Business Process with VBA
- Creating a Switchboard and Setting the Startup Options
- Distributing and Securing the Database