



CenterPoint Solution, LLC

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MICROSOFT® PROJECT® 2003 - ADVANCED LEVEL

Course Description:

In the introductory session, you used your project management skills to create a complete project plan. This course will build upon that knowledge, and give you the opportunity to work with a project plan once it has entered the project implementation phase.

Who Should Take This Course:

This course is designed for a person who has an understanding of project management concepts, who is responsible for creating and modifying project plans, and who needs a tool to manage those project plans.

Achieved Results:

You will exchange project plan data with other applications, update project plans, create custom reports, and reuse project plan information.

Course Outline:

- Importing and Exporting Project Information
- Updating a Project Plan
- Creating Custom Reports
- Creating a Template and Master Project Plan